

EARC Meeting

January 27, 2010

Present: Mickey Cook, Larry Harris (later), Gary Niemeck, Alan Sylvester, Scott Vandeboss

Absent: Karl Freed

The meeting was called to order at 3:02 p.m. in the Clubhouse library.

Election of Officers

Nominated and approved: Gary Niemeck - Chair, Karl Freed - Vice-Chair, Mickey Cook - Secretary

Meetings

Scheduled for the fourth Wednesday of each month, 3:00 p.m., Clubhouse library

Rules and Procedures

The committee will operate under the procedures passed by the Board in November 2009 with the following additions/clarifications:

- The Vice-Chair will assume the duties of the absent Secretary when needed
- Minutes will be distributed and approved via e-mail
- Members will confirm receipt of minutes to the Secretary and receipt of requests for tree removals, etc. to the management company when they are sent.
- When the committee lacks a quorum for a regularly scheduled meeting, all matters requiring attention will be forwarded to the Board Secretary for action by the Board
- All tree/architectural requests should be provided to the Management company by noon on the Friday before a regularly scheduled meeting to provide time for committee members review prior to the meeting. Late requests will be considered if time is available for proper review.
- The election of EARC officers be delayed from May to June, following the annual election of Board members.

As a newly restructured committee, members felt it would be appropriate to review our experiences in July and consider any changes to the officer duties and/or recommend changes to rules and procedures at that time.

Document updates

Mickey will review the EARC manual and tree removal form and update where appropriate. Committee members can then review the documents for any further changes.

Kalleward Siding Review

Written materials and a sample were reviewed and approved.

Clubhouse Landscape

Gary reviewed the work of the Landscape Committee to-date. With the new EARC in place, Gary recommended that the Landscape Committee be dissolved and the EARC assume its responsibilities. Committee members supported his recommendation.

Committee members were appreciative of the efforts of the Landscape committee, especially Gary, in providing a vision for the front of the Clubhouse and procuring services and plants for Parkview Hills. However, lacking the expertise to move beyond this point, members agreed that further design and review should involve a professional landscape architect.

The committee recommends the following:

- Larry Harris provide the Board with a cost estimate for reviewing the landscaping around the Clubhouse and developing a landscape plan. This cost estimate should be presented at the Board's February 9 meeting.
- If approved, Larry would work with the EARC to develop a landscape plan to include:

- Structural changes, landscape design, plant selection for the front of the clubhouse.
- Design plan/recommendations for the remainder of the area around the Clubhouse in as much detail as the budget allows.
- Design plan divided into multiple steps with recommendations for stepwise implementation over time.
- Cost estimates for each step
- Priority should be given to developing a landscape plan for the front of the Clubhouse. The goal would be to start work in the Spring with plantings in place for the PVH anniversary events. If this is not possible, an alternative "transitional" design plan should be developed by Larry and the EARC.

Conclusion:

Meeting was adjourned at 4:15 p.m.

Next meeting schedule for **Tuesday**, February 23, 3:00 pm, Clubhouse library - **please note change in day for February meeting.**

Mickey Cook, EARC Secretary